



Media and Photographer Guidelines

Welcome to the TD Ottawa Jazz Festival!
We are delighted to have you cover the Festival.

For your convenience, this is the Festival's official guidelines to avoid any delays or difficult situations. All reporters and photographers must agree to abide by these rules and regulations at Confederation Park. **Please read this guideline carefully.**

1. Media and photographer passes **are not** transferable.
2. Holders of media passes, who require interviews or photos, please contact Suzan Zilahi at the Media Trailer at Confederation Park for assistance. Media contact info is detailed below.
3. Media and photographer pass holders **may not** bring anyone into the media area. The media area is for working journalists and photographers only.

While covering an event, please be aware of the following rules:

1. Flash photography is strictly prohibited.
2. Photographers **may** only take photos during loud moments of the performance when clicking sounds will not disturb the musicians and the audience. **No photos are permitted during intimate moments of a concert. This applies to all venues.**
3. Suzan Zilahi will inform accredited photographers, videographers and media of permissible shoot times and duration for each concert at Confederation Park. Photos, videos and recordings are only permitted during approved times.
4. Prior to shows, rehearsals or during sound checks, video footage and photographs **may not** be taken, unless advance arrangements have been made.
5. If you wish to take photos of concerts at The National Arts Centre (Studio or Fourth Stage), **24 hour advance notice** must be given to obtain proper approval.

The Ottawa Jazz Festival reserves the right to determine the number of media and photographers accredited to cover the Festival and also reserves the right to refuse, suspend or cancel an accreditation at any time and without explanation. In the event of such refusal, suspension or cancelation no claim may be brought against the Festival.

Contact info:

Suzan Zilahi
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